

**International School of Management Excellence**  
**Internal Quality Assurance Cell (IQAC)**  
**Academic and Administrative Audit Report 2019-20**  
**Submitted by Academic Audit Committee**

ISME, an esteemed Business School, provides exceptional education with a strong emphasis on student welfare, global perspectives, entrepreneurial spirit, and industry relevance. Founded in 2006 by alumni of esteemed institutions like Carnegie Mellon University, Purdue University, and Wharton Business School, USA, ISME boasts faculty members with diverse international expertise and a global alumni network. With over 1900 graduates, many now hold prominent positions in multinational corporations worldwide. As part of The NVT Group, a reputable conglomerate with varied interests, ISME actively contributes to sectors such as technology, defense, education, and real estate. Recently, the Academic Audit Committee conducted a thorough assessment of ISME's academic endeavors, aligning with NAAC's 7 criteria. The evaluation encompassed faculty profiles, curriculum development, technology integration, student advancement, and the effectiveness of support programs. Encouragingly, the committee observed significant qualitative enhancements across these areas over time.

### **General Information**

- 100% of sanctioned posts are filled against teaching and non-teaching staff.
- The institutions appoint well qualified teachers for the concerned posts.

#### **A. Infrastructure**

##### **Observations**

- Institution have good infrastructure facilities
- Divanjan Washrooms are available in each floor.

##### **Recommendations**

- Increase the number of books in the library.

#### **B. Teaching-Learning Process**

##### **Observations**

- Institution incorporates project works into the curriculum.
- Proper documentation carried on for curriculum delivery.
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##### **Recommendations**



- Conduct remedial classes for Slow learners
- Introduce B Com Course along with BBA
- Offer ACCA/CA Programmes along with B Com.

### **C. Research**

#### **Observations**

- Ample incentives given for research support.
- Conducting seminars and workshops related with research methodology.

#### **Recommendations**

- Start research Centre for management.

### **D. Sports and Games**

#### **Observations**

- Have enough equipment's in the sports room.

#### **Recommendations**

- Appoint full time physical education instructor
- Build a football turf.

### **E. Student Support and Progression**

#### **Observations**

- The institution has implemented a strong framework for delivering skill and professional education.
- Weekly sessions specifically aimed at enhancing skills are smoothly incorporated into the students' regular schedules.
- This approach ensures a holistic development and prepares students adequately for the professional environment.

#### **Recommendations**

- Introduce more students participation into club activities
- Ensure students participations into intercollegiate events.

### **f. Teaching Profile and Quality**

#### **Observations**

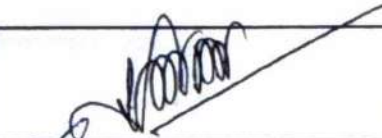
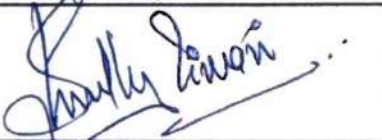

- The institution maintains an adequate number of teaching staff members.
- A supportive policy is in place to provide welfare measures for educators.



- Faculty members have made notable contributions by publishing in UGC-notified journals.
- They have also actively participated as resource persons in various academic events including QIPs, symposiums, workshops, conferences, and seminars.

### Recommendations

- Research Mentorship: Pair junior faculty members with experienced researchers to provide mentorship and guidance throughout the research process, from project conceptualization to publication.

Sl No.	Name	Role	Signature
01	Dr. S Shyam Prasad	Convener and Signing Authority	
02	Dr. Shurly Tiwari	Member	
03	R Vardharaju	External Auditor	



  
**PRINCIPAL**  
 INTERNATIONAL SCHOOL OF MANAGEMENT EXCELLENCE  
 Sy. No.88, Chembanahalli, Near Dommasandra Circle,  
 Sarjapur Road, Bangalore 562 125 INDIA

**International School of Management Excellence**  
**ACADEMIC & ADMINISTRATIVE AUDIT**  
**REPORT OF THE COMMITTEE 2019-20**

**1. Name of the College:** International School of Management Excellence

Address: Sy. No. 88, Chembanahalli, Near Dommasandra Circle, Sarjapur Road, Bangalore - 562125, Karnataka, India

Year of Establishment: 2005

Telephone: STD Code: +91 88806 12345

Web Site :[www.ismein](http://www.ismein)

**2. Name of Trust / Society:** ...NVT Trust

Address CAP 1, Export Promotion Industrial Park Near ITPL,

Whitefield, 1st Main Rd, KIADB Export Promotion Industrial Area,

Whitefield, Bengaluru, Karnataka 560066

Telephone: STD Code: 088842 45678 E-Mail:[contact@qualitylifestyle.in](mailto:contact@qualitylifestyle.in)

**3. Name of Academic Audit Committee members :**

Sl No.	Name	Designation	Role
01	Dr. S Shyam Prasad	Academic Audit Committee Member	Convener and Signing Authority
02	Dr. Shurly Tiwari	Academic Audit Committee Member	Member
03	R Vardharaju	Academic Audit Committee External Member	External Member

**4. Members who interacted with the committee:**

**A : Input**

**Students' Information –**

**1. Details of programs offered by the college (Give data for the current academic year)**

Sr. No.	Program Level	Name of the Program/ Course	Duration
1	Under-Graduate	BBA	3

**2. New programs introduced in the college during the years, if any?**

Yes <input type="checkbox"/>	No <input type="checkbox"/>	Numbers	
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List the academic departments :

Faculty	Name of the Department (e.g. English, Psychology, History, Commerce etc)	UG	PG	Research
Humanities				
Commerce & Management	Commerce & Management	UG		
Science & Technology				
Any Other				

3. Number of Applications Received for each programme

Type of students	
BBA	462
B Com	124
Total	588

Faculty/Teacher Information -

1. Number of Fulltime teachers along with sanctioned post

Year	No of Full time Teachers	Number of Posts Sanctioned
2019-20	13	13

A. Infrastructure Information:

Sr. No	Criteria	Marks Allotted	Observation	Marks obtained	Remarks
	Classrooms (20)				



1.	Adequate well-furnished classrooms as per University/Apex body norms Adequate – 10 Marks Less than Adequate- 05 Marks Not Adequate – 0 Marks	10	Yes	10	
2.	Virtual Classroom with utilization Yes- 5 Marks No- 0 Marks	5	Yes	5	
3.	Number of Smart classrooms with ICT Facilities Above 50% facilities-05 Marks More than 25% facilities-03 Marks More than 10 % - 02 Marks	5	Yes	5	
<b>Laboratories (20)</b>					
1.	No. and Size of Laboratories as per University Norms/Apex body • Required No:----- • Available No:----- Adequate- 05 Marks Less than Adequate- 03 Marks Not Adequate – 00 Marks	5	Yes	5	
2.	Laboratory equipment available as per University /Apex body norms Adequate- 05 Marks Less than Adequate- 03 Marks Not Adequate-00 Marks	5	5	Yes	
3.	Computers are available as per University/Apex body Norms. Adequate- 05 Marks Less than Adequate- 03 Marks Not Adequate-00 Marks	5	5	Yes	
8.	Upgradation of Laboratory equipment during the year	5	5	Yes	
<b>Library (25)</b>					
1.	Books in the library (1:5Students: Books) A) Reference Text Books – 3 Marks B) Periodicals -1 Mark C) Newspapers -1 Mark) (For Professional Course, as decided by the apex bodies)	5	Yes	5	
2.	Journals i. International (Two each):2 Marks ii. National : (Two each): 2 Marks iii. E-journals (Two each): 1 Mark	5	Yes	5	



3.	Digital Library Facilities: (E-Journals / E-Books / Infinite/ Delnet etc) • Adequate – 5 Marks • Sufficient- 3 Marks • Insufficient – 00 Marks	5	Yes	5	
4.	Internet Facility provided to staff & utilization- 03 Marks Wifi Connectivity in the Departments: 2 Marks Faculty Usage of Computer Labs: 1 Mark	3	Yes	3	
5.	Internet Facility for students - 02 Marks	2	Yes	2	
8.	Reading Area A) Student - 04 Marks B) Faculty - 01Mark	5	Yes	5	
<b>Sports (10)</b>					
2.	Well Equipped Playgrounds A) Football/Cricket- (06Marks) B) Basket Ball - (02 Mark) C) Shuttle Badminton - (02Marks)	10	Yes	Yes	
<b>Curricular and extracurricular activities (10)</b>					
1.	1. Separate room for N.S.S.- 02 Marks 2. Separate room for N.C.C.- 02 Marks	4	No	0	
2.	Facilities for extracurricular & Cultural Activities 1. Auditorium 2. Seminar hall 3. Open Gallery/ Amphitheatre	6	Yes	6	

- *If Laboratory and Laboratory equipments do not apply to the college/department, then consider 95 Marks for input and convert it accordingly*

### B: Teaching-Learning Process (215 Marks)

#### Assessment and Evaluation:

Sr.	Criteria	Mark Allotted	Observation	Marks obtained	Remarks
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No					
<b>I. Catering Students Diversity (55)</b>					
1.	The institution assesses the learning levels of the students, after admission and organizes special programs for advanced learners and slow learners Advanced Learners Program:05 Marks Slow Learners Program: 05Marks	10	Yes	10	
2.	Student-centric methods, such as experiential learning, participative learning problem-solving methodologies etc. are used for enhancing learning experiences (02 Marks for each method – Maximum 30 Marks)	30	Yes	30	
3.	Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources, etc. 96 % to 100% Teachers - 20 Marks 76 % to 95 % Teachers - 15 Marks 51% to 75 % Teachers - 10Marks 26% to 50 % Teachers - 05Marks 25 %& Less Teachers - 02 Marks	20	Yes	20	
4.	The ratio of mentors to students for academic and stress-related issues (Total Teacher: Total Students) (Mentor: Mentee) Mentor: Mentee Ratio (1:50 - 05 Marks Mentor: Mentee Ratio (1:75) - 03Marks Mentor: Mentee Ratio (1:100&Above) Mentoring Activities - 02Marks	5	Yes	5	
<b>II. Capacity Building and Skill Enhancement (20)</b>					





	Number of capability enhancement and development student schemes A. Guidance for competitive examinations B. Career Counseling C. Soft skill development D. Remedial coaching E. Language lab training F. Bridge courses G. Yoga and Meditation H. Personal Counseling I. Any other • 10 or more of the above - 20 Marks • Any 6 of the above - 16 Marks • Any 5 of the above - 12 Marks • Any 4 of the above - 08 Marks • Any 3 of the above - 04 Marks	20	Yes	20	
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III. **curricular Aspects (35)**

1.	The Institution ensures effective curriculum delivery through a well-planned and documented process <input type="checkbox"/> Teaching Plan semester-wise- 02 Marks <input type="checkbox"/> Departmental meeting record for distribution of workload, timetable, etc.- 01 Mark <input type="checkbox"/> Curriculum Feedback - 02 Marks	5	Yes	5	
3.	Number of value-added/ Add on courses imparting transferable and life skills offered during the year 100% Departments with at least one Value added Course - 20 Marks 76 % to 95 % - 15 Marks 51% to 75 % - 10 Marks 26 % to 50 % - 05Marks 25 % & below- 02 Marks	20	Yes	20	
4.	Does the college offers Field work Project Work or Internship? Yes- 10 No- 0	10	Yes	10	

IV. **Innovation Ecosystem, Collaboration, and Extension (50)**



2.	Does the College have functional MoUs with institutions of National, International importance, other Universities, Industries, Corporate Houses etc. during the year (1 Mark for one functional MoU) (Maximum 10 Marks) <ul style="list-style-type: none"> <li>• MoUs with institutions of national, international importance</li> <li>• MoUs with Other Universities</li> <li>• MoUs with Industries &amp; Corporate Houses</li> </ul>	10	Yes	10	
4.	Participation of College in different sports events of the university during last year. Yes- 10 No- 0	10	Yes	10	
5.	Organization of Seminar / Conference / workshop /Project competition / Management Fest / Cultural events etc during last year. Yes- 10 No- 0	10	Yes	10	
6.	Does the college conduct extension and outreach programs conducted in collaboration with industry, community, and Non - Government Organizations through NSS/NCC/Red cross/YRC, etc., during the year (Number of extension and outreach programs conducted) Yes- 10 No- 0	10	Yes	10	
8.	Use of Learning Management System	5	Yes	5	
9.	Participation in Cultural Programme Yes- 5 - No- 0	5	Yes	5	

### Research (25)

Sr. No	Criteria	Mark allotted	Observation	Marks obtained	Remarks
1.	Financial Assistance provided by the college to faculty for research	5	Yes	5	
2.	Organizing workshops/seminars for inculcating research habits amongst teachers.	5	Yes	5	
4.	Leave and other incentives provided to teachers to promote faculty research	5	Yes	5	



6.	Workshops/seminars organized during the last three years for inculcating research habits amongst students	5	Yes	5	
7.	Does the college have research policy	5	Yes	5	

### Student Support and Progression (60 Marks)

Sr.No	Criteria	Mark allotted	Observation	Marks obtained	Remarks
1	<ul style="list-style-type: none"> <li>Does the college offers capacity building and Life skill taring</li> <li>Yes- 20</li> <li>No- 0</li> </ul>	20	Yes	20	
2	<ul style="list-style-type: none"> <li>Does the college provides career counselling and training</li> <li>Yes- 20</li> <li>No- 0</li> </ul>	20	Yes	20	
3	<ul style="list-style-type: none"> <li>Does the College have effective mechanism Continuous Evaluation</li> <li>Yes- 10</li> <li>No- 0</li> </ul>	10	Yes	10	
4	<ul style="list-style-type: none"> <li>Does the college have effective grievance redresses mechanism</li> <li>Yes- 10</li> <li>No- 0</li> </ul>	10	Yes	10	

### Teaching Profile and Quality (20)

Sr.No	Criteria	Mark allotted	Observation	Marks obtained	Remarks
1.	No. of required Teaching Faculty – A. 100% Appointment- 14 Marks B. 76% to 99% Appointment-10 Marks C. 51% to 75% Appointment- 8 Marks D. Below 50% Appointment - 00 Marks	14	100%	14	
2.	Welfare Scheme for staff : 3 Marks Recreation Facility for Staff : 3 Marks	6	Yes	6	



**Grade :-**

81% and Above =

A+ 71% to 80 % =


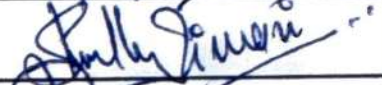
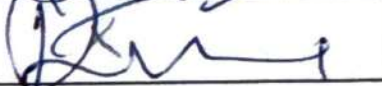
A

61% to 70 % = B

51% to 60 % =C

50 % & Below = D

Add Quality improvement strategies, Extension, Outreach etc

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02	Dr. Shurly Tiwari	Member	
03	R Vardharaju	External Auditor	



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