

**International School of Management Excellence
Internal Quality Assurance Cell (IQAC)
Academic and Administrative Audit Report 2018-19
Submitted by Academic Audit Committee**

ISME, a distinguished Business School, delivers premier education with a student-centric ethos, global perspective, entrepreneurial ethos, and industry alignment. Established in 2006 by alumni from prestigious institutions like Carnegie Mellon University, Purdue University, and Wharton Business School, USA, ISME boasts faculty with international expertise and alumni from renowned institutions worldwide. Graduating over 1900 students, many now occupy top positions in multinational corporations globally. As part of The NVT Group, a respected conglomerate with diverse interests, ISME contributes significantly to technology, defense, education, and real estate sectors. The Academic Audit Committee recently evaluated ISME's academic activities against NAAC's 7 criteria, focusing on areas such as faculty profile, curriculum development, technology integration, student progression, and the efficacy of student support programs. The committee noted qualitative improvements across these domains over time.

General Information

- 100% of sanctioned posts are filled against teaching and non-teaching staff.
- The institutions appoint well qualified teachers for the concerned posts.

A. Infrastructure

Observations

The institution boasts ample classrooms along with an auditorium, fully furnished air-conditioned seminar hall, and an open gallery. Additionally, it offers facilities like a library, media room, conference room, pantry, and mess hall, strong room for examinations, computer lab, and playground. These spaces are well-ventilated, well-lit, and equipped with amenities to support diverse needs, including ramps and lifts for ease of movement and accessibility for differently-abled individuals.

Recommendations

- Increase the number of books in the library.
- Establish a separate room for physical education.

B. Teaching-Learning Process

Observations



The curriculum delivery is meticulously documented, with active student involvement in project work, fieldwork, and internships evident. The institution maintains functional Memoranda of Understanding (MoUs) with nationally renowned institutions. It regularly hosts seminars, workshops, management fests, and cultural events, showcasing innovative ideas and diverse formats.

Recommendations

- Introduce innovative teaching tools into the classroom.
- Conduct bridge courses along with remedial classes.
- Introduce ERP into the teaching learning procedure.

C. Research

Observations

The institution provides good support for research activities in multiple ways. It provides leave for attending seminars / conferences and offers financial incentives too. The research intent is evident in many of the activities run by the institution like journal article reviews and surveys. Publication Wing of the college is functioning well with modest efforts to bring out books.

Recommendations

- Promote Academic blog writing among faculties
- Conduct more research workshops
- Promote faculty publications including books and articles

D. Sports and Games

Observations

The institution offers extra coaching and assistance for students to improve their performance. The college organized inter-department and inter-house competitions.

Recommendations

- Increase the number of students who involve in sport and games

E. Student Support and Progression

Observations

The institution has established a robust mechanism for providing skill and professional education. Weekly sessions dedicated to skill enhancement are seamlessly integrated into the



regular work schedule of the students, ensuring comprehensive development and readiness for the professional sphere.

Recommendations

- Introduce Literacy club
- Introduce communication skill training for students.




f. Teaching Profile and Quality

Observations

The institution maintains an appropriate teaching staff complement and upholds a supportive policy offering welfare measures for its educators. Faculty members have published in UGC-notified journals and served as resource persons at various academic events such as QIPs, symposiums, workshops, conferences, and seminars.

Recommendations

- Motivate faculties to pursue PhD.

Sl No.	Name	Role	Signature
01	Dr. S Shyam Prasad	Convener and Signing Authority	
02	Dr. Shurly Tiwari	Member	
03	R Vardharaju	External Auditor	

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PRINCIPAL
INTERNATIONAL SCHOOL OF MANAGEMENT EXCELLENCE
Sy. No.88, Chembanahall, Near Dommasandra Circle,
Sarjapur Road, Bangalore 502 125 INDIA

International School of Management Excellence
ACADEMIC & ADMINISTRATIVE AUDIT
REPORT OF THE COMMITTEE 2018-19

1. Name of the College: International School of Management Excellence

Address: Sy. No. 88, Chembanahalli, Near Dommasandra Circle, Sarjapur Road, Bangalore - 562125, Karnataka, India

Year of Establishment: 2005

Telephone: STD Code: +91 88806 12345

Web Site :www.ismein

2. Name of Trust / Society: ...NVT Trust

Address: CAP 1, Export Promotion Industrial Park Near ITPL,

Whitefield, 1st Main Rd, KIADB Export Promotion Industrial Area,

Whitefield, Bengaluru, Karnataka 560066

Telephone: STD Code: 088842 45678 E-Mail: contact@qualitylifestyle.in

3. Name of Academic Audit Committee members :

Sl No.	Name	Designation	Role
01	Dr. S Shyam Prasad	Academic Audit Committee Member	Convener and Signing Authority
02	Dr. Shurly Tiwari	Academic Audit Committee Member	Member
03	R Vardharaju	Academic Audit Committee External Member	External Auditor

4. Members who interacted with the committee:

A : Input

Students' Information –

1. Details of programs offered by the college (Give data for the current academic year)

Sr. No.	Program Level	Name of the Program/ Course	Duration
1	Under-Graduate	BBA	3
2	Post-Graduate		

2. New programs introduced in the college during the years, if any?



Yes <input type="checkbox"/>	No <input type="checkbox"/>	Numbers	
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List the academic departments :

Faculty	Name of the Department (e.g. English, Psychology, History, Commerce etc)	UG	PG	Research
Humanities				
Commerce & Management	Management	UG		
Science & Technology				
Any Other				

3. Number of Applications Received for each programme

Type of students	
BBA	438
Total	438

Faculty/Teacher Information -

1. Number of Fulltime teachers along with sanctioned post

Year	No of Full time Teachers	Number of Posts Sanctioned
2018-19	6	6

A. Infrastructure Information:

Sr. No	Criteria	Marks Allotted	Observation	Marks obtained	Remarks
	Classrooms (20)				



1.	Adequate well-furnished classrooms as per University/Apex body norms <ul style="list-style-type: none"> • Required No. :----- • Available No. : ---- Adequate – 10 Marks Less than Adequate- 05 Marks Not Adequate – 0 Marks	10	Yes	10	
2.	Virtual Classroom with utilization Yes- 5 Marks No- 0 Marks	5	Yes	5	
3.	Number of Smart classrooms with ICT Facilities Above 50% facilities-05 Marks More than 25% facilities-03 Marks More than 10 % - 02 Marks	5	Yes	5	
Laboratories (20)					
1.	No. and Size of Laboratories as per University Norms/Apex body <ul style="list-style-type: none"> • Required No:----- • Available No:----- Adequate- 05 Marks Less than Adequate- 03 Marks Not Adequate – 00 Marks	5	Yes	5	
2.	Laboratory equipment available as per University /Apex body norms Adequate- 05 Marks Less than Adequate- 03 Marks Not Adequate-00 Marks	5	5	Yes	
3.	Computers are available as per University/Apex body Norms. Adequate- 05 Marks Less than Adequate- 03 Marks Not Adequate-00 Marks	5	5	Yes	
8.	Upgradation of Laboratory equipment during the year	5	5	Yes	
Library (25)					
1.	Books in the library (1:5Students: Books) A) Reference Text Books – 3 Marks B) Periodicals -1 Mark C) Newspapers -1 Mark) (For Professional Course, as decided by the apex bodies)	5	Yes	5	
2.	Journals i. International (Two each):2 Marks ii. National : (Two each): 2 Marks iii. E-journals (Two each): 1 Mark	5	Yes	5	



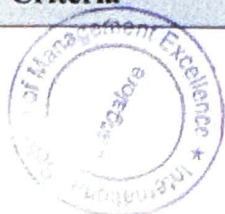
3.	Digital Library Facilities: (E-Journals / E-Books / Infinite/ Delnet etc) • Adequate – 5 Marks • Sufficient- 3 Marks • Insufficient – 00 Marks	5	Yes	5	
4.	Internet Facility provided to staff & utilization- 03 Marks Wifi Connectivity in the Departments: 2 Marks Faculty Usage of Computer Labs: 1 Mark	3	Yes	3	
5.	Internet Facility for students - 02 Marks	2	Yes	2	
8.	Reading Area A) Student - 04 Marks B) Faculty - 01Mark	5	Yes	5	
Sports (10)					
2.	Well Equipped Playgrounds A) Football/Cricket- (06Marks) B) Basket Ball - (02 Mark) C) Shuttle Badminton - (02Marks)	10	Yes	Yes	
Curricular and extracurricular activities (10)					
1.	1. Separate room for N.S.S.- 02 Marks 2. Separate room for N.C.C..- 02 Marks	4	No	0	
2.	Facilities for extracurricular & Cultural Activities 1. Auditorium 2. Seminar hall 3. Open Gallery/ Amphitheatre	6	Yes	6	

- *If Laboratory and Laboratory equipments do not apply to the college/department, then consider 95 Marks for input and convert it accordingly*

B: Teaching-Learning Process (215 Marks)

Assessment and Evaluation:

Sr.	Criteria	Mark Allotted	Observation	Marks obtained	Remarks
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No					
I. Catering Students Diversity (55)					
	The institution assesses the learning levels of the students, after admission and organizes special programs for advanced learners and slow learners Advanced Learners Program:05 Marks Slow Learners Program: 05Marks	10	Yes	10	
2.	Student-centric methods, such as experiential learning, participative learning problem-solving methodologies etc. are used for enhancing learning experiences (02 Marks for each method – Maximum 30 Marks)	30	Yes	30	
3.	Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources, etc. 96 % to 100% Teachers - 20 Marks 76 % to 95 % Teachers - 15 Marks 51% to 75 % Teachers - 10Marks 26% to 50 % Teachers - 05Marks 25 %& Less Teachers - 02 Marks	20	Yes	20	
4.	The ratio of mentors to students for academic and stress-related issues (Total Teacher: Total Students) (Mentor: Mentee) Mentor: Mentee Ratio (1:50 - 05 Marks Mentor: Mentee Ratio (1:75) - 03Marks Mentor: Mentee Ratio (1:100&Above) Mentoring Activities - 02Marks	5	Yes	5	
II. Capacity Building and Skill Enhancement (20)					



1.	<p>Number of capability enhancement and development student schemes</p> <p>A. Guidance for competitive examinations</p> <p>B. Career Counseling</p> <p>C. Soft skill development</p> <p>D. Remedial coaching</p> <p>E. Language lab training</p> <p>F. Bridge courses</p> <p>G. Yoga and Meditation</p> <p>H. Personal Counseling</p> <p>I. Any other</p> <ul style="list-style-type: none"> • 10 or more of the above – 20 Marks • Any 6 of the above – 16 Marks • Any 5 of the above – 12 Marks • Any 4 of the above – 08 Marks • Any 3 of the above – 04 Marks 	20	Yes	20	
III. curricular Aspects (35)					
1.	<p>The Institution ensures effective curriculum delivery through a well-planned and documented process</p> <p><input type="checkbox"/> Teaching Plan semester-wise– 02 Marks</p> <p><input type="checkbox"/> Departmental meeting record for distribution of workload, timetable, etc.- - 01 Mark</p> <p><input type="checkbox"/> Curriculum Feedback - 02 Marks</p>	5	Yes	5	
3.	<p>Number of value-added/ Add on courses imparting transferable and life skills offered during the year 100% Departments with at least one Value added Course - 20 Marks</p> <p>76 % to 95 % - 15 Marks</p> <p>51% to 75 % - 10 Marks</p> <p>26 % to 50 % - 05Marks</p> <p>25 % & below- 02 Marks</p>	20	Yes	20	
4.	<p>Does the college offers Field work Project Work or Internship?</p> <p>Yes- 10</p> <p>No- 0</p>	10	Yes	10	
IV. Innovation Ecosystem, Collaboration, and Extension (50)					



2.	Does the College have functional MoUs with institutions of National, International importance, other Universities, Industries, Corporate Houses etc. during the year (1 Mark for one functional MoU) (Maximum 10 Marks) <ul style="list-style-type: none"> • MoUs with institutions of national, international importance • MoUs with Other Universities • MoUs with Industries & Corporate Houses 	10	Yes	10	
4.	Participation of College in different sports events of the university during last year. Yes- 10 No- 0	10	Yes	10	
5.	Organization of Seminar / Conference / workshop /Project competition / Management Fest / Cultural events etc during last year. Yes- 10 No- 0	10	Yes	10	
6.	Does the college conduct extension and outreach programs conducted in collaboration with industry, community, and Non - Government Organizations through NSS/NCC/Red cross/YRC, etc., during the year (Number of extension and outreach programs conducted) Yes- 10 No- 0	10	Yes	10	
8.	Use of Learning Management System	5	Yes	5	
9.	Participation in Cultural Programme Yes- 5 - No- 0	5	Yes	5	

Research (25)

Sr. No	Criteria	Mark allotted	Observation	Marks obtained	Remarks
1.	Financial Assistance provided by the college to faculty for research	5	Yes	5	
2.	Organizing workshops/seminars for inculcating research habits amongst	5	Yes	5	



	teachers.				
4.	Leave and other incentives provided to teachers to promote faculty research	5	Yes	5	
6.	Workshops/seminars organized during the last three years for inculcating research habits amongst students	5	Yes	5	
7.	Does the college have research policy	5	Yes	5	

Student Support and Progression (60 Marks)

Sr.No	Criteria	Mark allotted	Observation	Marks obtained	Remarks
1	<ul style="list-style-type: none"> Does the college offers capacity building and Life skill taring Yes- 20 No- 0	20	Yes	20	
2	<ul style="list-style-type: none"> Does the college provides career counselling and training Yes- 20 No- 0	20	Yes	20	
3	Does the College have effective mechanism Continuous Evaluation Yes- 10 No- 0	10	Yes	10	
4	Does the college have effective grievance redresses mechanism Yes- 10 No- 0	10	Yes	10	

Teaching Profile and Quality (20)

Sr.No	Criteria	Mark allotted	Observation	Marks obtained	Remarks
1.	No. of required Teaching Faculty - A. 100% Appointment- 14 Marks B. 76% to 99% Appointment-10 Marks	14	100%	14	



	C. 51% to 75% Appointment- 8 Marks D. Below 50% Appointment - 00 Marks				
2.	Welfare Scheme for staff : 3 Marks Recreation Facility for Staff : 3 Marks	6	Yes	6	

Grade :-

81% and Above =

A+ 71% to 80 % =


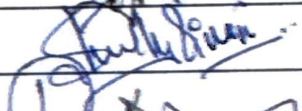

A

61% to 70 % = B

51% to 60 % =C

50 % & Below = D

Add Quality improvement strategies, Extension, Outreach etc

Sl No.	Name	Role	Signature
01	Dr. S Shyam Prasad	Convener and Signing Authority	
02	Dr. Shurly Tiwari	Member	
03	R Vardharaju	External Auditor	





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