



OFFER LETTER

19-May-2021

Dear Larika Vijay,

Congratulations! upGrad Education Private Limited (hereinafter referred to as "upGrad") is pleased to offer you admission in upGrad's unique dual Program that leads to Liverpool John Moores University's Master of Business Administration Degree Program (hereinafter referred to as "Program"), upon successful completion of your IMT Ghaziabad Post-Graduate Certificate Program in Management. This unique Program delivers the MBA Degree Program by Liverpool Business School on the upGrad online higher education platform (hereinafter referred to as "Platform") to students who have successfully completed the IMT Ghaziabad Post-Graduate Certificate Program in Management. Such students gain the benefits of learning from two distinct, and world leading institutions.

Part 1: IMT Ghaziabad Post-Graduate Certificate Program in Management

Batch Start Date: 31-May-2021

Eligibility: Bachelor's degree with at least 50% marks

Part 2: Liverpool Business School MBA Degree Program

Eligibility:

- a) Successful Completion of IMT Ghaziabad Post-Graduate Certificate Program in Management; and
- b) at least two (2) years of relevant work experience

The breakup for the total Program fee is mentioned below, more particularly in the 'Table-A'. To confirm your acceptance of the offer, please complete the admission formalities as per the following timelines:

- Caution money to be paid within one (1) day of receiving the offer letter or by the batch start date, whichever is earlier.
- Remaining amount of the total Program fee ("Balance Amount") must be paid within seven (7) days from the payment of caution money or by the batch start date of Part 1 i.e. , whichever is earlier.
- You can also apply for an EMI loan. You need to submit the loan application form and ensure that all loan related formalities are completed within seven (7) days of caution money payment or by the batch start date of Part 1 i.e. , whichever is earlier.
- You can refer to our deferral policy in detail [here](#).

Payment of the balance can be made using one of the following options:

- Net banking
- Credit card
- Debit card

Table-A

Fees Structure:

Sr. No	Head	Amount (in Rs.) <i>Inclusive of all taxes</i>
1	Caution Money	INR 25000
2	Balance Fees payment	INR 375000
3	Total Fees	INR 400000

Larika

Kindly go ahead and start the payment process by accessing the payment gateway <https://www.upgrad.com/paymentv2/?courseKey=mba-management-imt-lbs-pp&programUrlKey=mba-management-imt-lbs-pp>

Refund Policy

Handwritten signature

PRINCIPAL

INTERNATIONAL SCHOOL OF MANAGEMENT EXCELLENCE
Sy. No.88, Chembanshalli, Near Dommasanadra Circle,
Sarjapur Road, Bangalore 562 125 INDIA



upGrad



LIVERPOOL
BUSINESS
SCHOOL



Institute of
Management Technology
Ghaziabad, Delhi NCR

1. The Program fee is non-refundable once the batch starts for Part 1 of the Program and you will continue to pay the EMI for your loan and loan cannot be cancelled.
2. The student needs to successfully complete the Post-Graduate Certificate Program in Management by IMT Ghaziabad (Part 1) in the first year, in order to be eligible to continue with the Program and earn the Master of Business Administration Degree. In the case in which a student fails to meet the eligibility requirements of Part 2 of the program, such student will not be eligible for any refund.
3. Subject to deduction of Rs. 10,000/- in the form of processing fee, student can claim a refund of an amount paid towards total Program fee, only before the batch start date of Part 1 of the Program.
4. Request for refund must be sent via email in the prescribed Refund Request Form. The refund will be processed within 30 working days of commencement of the Program after being duly approved by the Academic Committee.
5. In case you have opted to pay the balance Program fee through a loan, you will be solely responsible for any cancellation of loan different from this policy, including but not limited to loan cancellation charges levied at 1% per month on the total cancelled loan amount.

For international candidates, Please refer to our Refund and Deferral policy in detail [here](#).

Student Information Validation

For Part 1 of the Program, you are required to submit your marksheet and degree certificate within 30 days of joining the Program for verification of minimum 50% eligibility criteria. Provisional certificates are not accepted. No student will be allowed to appear for the mid-term exam if the documents have not been submitted and verified by IMT Ghaziabad.

Please note that this provisional offer of admission to the Program is subject to submission of documents, as requested by the university. In case of discrepancies between the application and self-attested documents, the admission offer stands cancelled.

Welcome once again to the MBA community by Liverpool Business School and upGrad. We look forward to hearing from you. In case of any further inquiry, you may please send an email to admissions@upgrad.com or call at 18002102020.

With best wishes,

Mayank Kumar

(Co-Founder & MD, upGrad)

The Program launch is subject to validation from the University.



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