

INTERNATIONAL SCHOOL OF MANAGEMENT EXCELLENCE Bengaluru

Minutes of the Meeting #3: Grievance Redressal Committee

			Summary		
Meeting	Grievance Redressal				
Topic					
Topic Date:	11-Feb-2020	From:	01:00 PM	To:	01:30pm 30 Mins.

Attendee List:

SI No.	Name of the person	Designation	Role
1	Dr Kiran Kumar K V	Pricipal	Chairperson and Signing Authority
2	Pallavi Jain	Director - Admission	Member and Signing Authority
3	Krishnan R	Head - Administration	Member and Signing Autjhority
4	Shurlly Tiwari	Head - Student Affairs	Chairperson - Member
5	Rishav Chakrabarthi	Student	Special Invitee

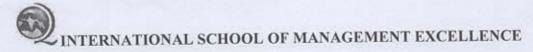


Agenda:

BBA students to be notified on the grievance procedure All grievance to be documented in the box file for the quarter

SI No.	Name of the person	Signature
1	Dr Kiran Kumar K V	65
2	Pallavi Jain	Parair
3	Krishnan R	d'airl.
4	Shurlly Tiwari	Southernan .
5	Rishav Chakrabarthi	RU





Bengaluru

Minutes of the Meeting #1: Grievance Redressal Committee

		Summ	ary		
Meeting Topic	Grievance Rec	lressal			
Date :	13-June-2019	From:	1:00 PM	To:	1:30
Location :	On Zoom			Duration	30 Mins.

Attendee List:

SI No.	Name of the person	Designation	Role
1	Dr Kiran Kumar K V	Principal	Chairperson and Signing Authority
2	Ms Pallavi Jain	Director - Admissions	Member and Signing Authority
3	Krishnan R	Head - Administrations	Member and Signing Authority
4	Shurlly Tiwari	Head – Student Affairs	Chairperson - Member
5	Rishav Chakrabarthi	Student	Special invitee



Agenda:

1. To discuss any Students Grievance

2. Any grievance pertaining to Exams, Fee, Hostel, Campus, Attendance.

 The Grievance pertaining to Plumbing, Electrical work etc were being done on regular basis. Issues with the pipes getting clogged was reported and the clogged pipes were replace.

4. No major issues were reported. With the out come of corona the campus was locked as

per Government orders and keeping in mind the students health

SI No.	Name of the person	Signature
1	Dr Kiran Kumar K V	45
2	Ms Pallavi Jain	Parami.
3	Krishnan R	d'in
4	Shurlly Tiwari	South Timen
5	Rishav Chakrabarthi	Rdg_

