



INTERNATIONAL SCHOOL OF MANAGEMENT EXCELLENCE
Bengaluru

Minutes of the Meeting #3: Internal Complaints Committee

Summary					
Meeting Topic	Internal Complaints Committee : Anti sexual harassment				
Date :	11-Feb-2020	From:	03:00pm	To :	04:00pm
Location :	Board Room			Duration	60 Mins.

Committee Members


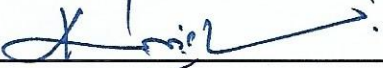
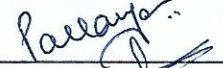
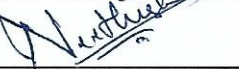



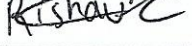
Sl No.	Name of the person	Designation	Role
1	Shurly Tiwari	Associate Professor	Presiding Officer and Signing Authority
2	Krishnan Iyer	Head-Administration	Non-Teaching
3	Pallavi Jain	Director	Member
4	Ms Neetushree	Staff – COC	Non-Teaching
5	Dr. Ramesh Kumar	Faculty	Faculty Member
6	Shoma Bakre	NGO	NGO Member
7	Anish Mittal	Student- UG	Students representative
8	Shreya Kavitha	Student- UG	Students representative
9	Rishav Chakrabarti	Student- UG	Students representative



Agenda:

1. To review the previous points and discuss any agenda/points
2. Lecture on POSH was conducted by Ms Rashmi, from Saken for BBA students.
Details should be kept in the records

Meeting concluded by Prof Shurly tiwari by thanking the members

Sl No.	Name of the person	Signature
1	Shurly Tiwari	
2	Krishnan Iyer	
3	Pallavi Jain	
4	Ms Neetushree	
5	Dr. Ramesh Kumar	
6	Anish Mittal	
7	Shreya Kavitha	
8	Rishav Chakrabarti	





INTERNATIONAL SCHOOL OF MANAGEMENT EXCELLENCE
Bangaluru

Minutes of the Meeting #1: Internal Complaints Committee

Summary					
Meeting Topic	Internal Complaints Committee : Anti sexual harassment				
Date :	21-July-2019	From:	03:00pm	To :	04:00pm
Location :	Board Room			Duration	60 Mins.

Committee members:

Sl No.	Name of the person	Designation	Role
1	Shurly Tiwari	Associate Professor	Presiding Officer and Signing Authority
2	Krishnan Iyer	Head-Administration	Non-Teaching
3	Pallavi Jain	Director	Member
4	Ms Neetushree	Staff – COC	Non-Teaching
5	Dr. Ramesh Kumar	Faculty	Faculty Member
6	Shoma Bakre	NGO	NGO Member
7	Anish Mittal	Student- UG	Students representative
8	Shreya Kavitha	Student- UG	Students representative
9	Rishav Chakrabarti	Student- UG	Students representative



Agenda:

1. Welcoming the committee members
2. Awareness creation in the ISME campus
3. Circulation of UGC Guidelines in the Campus
4. Any report of sexual harassment in the ISME campus
5. PPT Presentation on POSH to the students during the orientation program


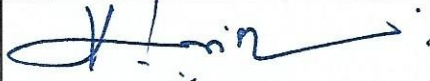
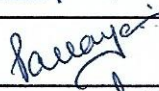
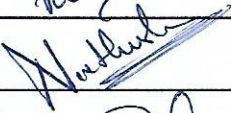
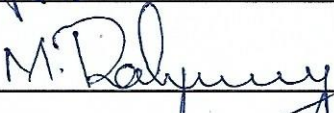
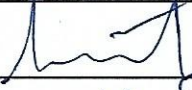
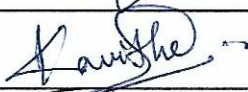
The meeting started with the Prof Shurllly Tiwari making the presentation on the understanding of the roles and responsibilities of ICC coordinators

Subsequent to the presentation the following agenda points were discussed and deliberated in this ICC meeting

1. In the meeting it was decided to get posters with information in Anti sexual harassment.
2. Committee decided to circulate the UGC working guidelines among the members of ICC and to the students
3. No case has been reported to the committee on the subject
4. No pending points from previous meeting

Meeting concluded by Prof Shurllly Tiwari, thanking all the

Attendee list:

Sl No.	Name of the person	Signature
1	Shurllly Tiwari	
2	Krishnan Iyer	
3	Pallavi Jain	
4	Ms Neetushree	
5	Dr. Ramesh Kumar	
7	Anish Mittal	
8	Shreya Kavitha	Student- UG 
9	Rishav Chakrabarti	Student- UG 