



#11, NAVS Arcade, 1st Main, 1st Block, Koramangala, Bangalore-560034

Telephone: +91-80 42122400/42122407 /Email:marktech@marktech.co.in

3rd April 2023

To,
Mr. Nirmal Kumar,
Bangalore

Subject: Offer letter for the Internship.

Dear Nirmal Kumar,

We are glad to inform you that you have been selected to work as an intern for the period of **1 month** from **3rd April 2023 to 30th April 2023** in our firm under the guidance of Godrej Locking and Architectural Systems Division of Godrej & Boyce Manufacturing Co Limited as a Sales Executive – Intern to identify the potential clients, seek their requirements and connect them to the company.

During the period you will be paid the following stipend:

In case of any clarifications required, kindly get in touch with the undersigned.

Kindly sign a copy of the letter as a token of your acceptance.

We wish you success.

Sincerely

Marktech



Ravi L.
Partner



#11, NAVS Arcade, 1st Main, 1st Block, Koramangala, Bangalore -560034
Telephone: +91-80 42122400/42122407 /Email:marktech@marktech.co.in

Certificate of Internship

This is to certify that **Nirmal Kumar (Roll No: 2016C41004)**, a **B. Com 2020-23** Batch student of **International School of Management Excellence**, Bengaluru has successfully completed Summer Internship Program in our company, during the period from 2nd Jan 2020 to 31st Jan 2020.

Please complete this evaluation form for Intern student of our institute to assist him in professional development.

Please use the scale below to evaluate your intern's performance in the following areas (Provide a Tick mark in appropriate box):

1	2	3	4	5	6
Needs more training or education	Performing below expectations	Acceptable performance	Above average performance	Superior performance	Not observed

Sl. No.	Criteria	1	2	3	4	5	6
1.	General Workplace Performance:					5	
1.1	Attendance					5	
1.2	Attitude					5	
1.3	Asks appropriate Questions					5	
1.4	Meets deadlines					5	

Sincerely,
For MARKTECH

Nirmal Kumar
Partner