



Date: 01/04/2021

Meerakani Hariz,
ISME Bangalore

I am pleased to confirm your acceptance of an internship as Intern with **Job Consults Inc**. Your duties and assignments for this position is as follows (brief description or attach job description).

Internship Project: **Summer Internship**

Your first day of work will be **1st April 2021 to 30th April 2021**. You will work 48 hours in a week. As an intern, you will not be a Company employee. You will not be eligible for any benefits that the Company offers its employees, including, but not limited to, health benefits, holiday pay, vacation pay, sick leave, retirement benefits, you understand that participation in the internship program is not an offer of employment, and successful completion of the internship does not entitle you to employment with the Company. During your internship, you may have access to confidential, proprietary or trade secret information belonging to the Company. You agree that you will keep all of this information strictly confidential and refrain from using it for your own purposes or from disclosing it to anyone outside the Company. In addition, you agree that, upon conclusion of the internship, you will immediately return to the Company all of its property, equipment, and documents.

Sincerely,
Company Representative

Aheba Tilak

Authorised Signatory

Sign and Seal
Name:
Designation:

Certificate of Internship

This is to certify that Meerakani Hariz (Roll No: 1816C26016), a BBA 2018-21 Batch student of International School of Management Excellence, Bengaluru has successfully completed Summer Internship Program in our company, during the period from 2nd Jan 2020 to 31st Jan 2020.

Internship Evaluation Form

1	2	3	4	5	6
Needs more training or education	Performing below expectations	Acceptable performance	Above average performance	Superior performance	Not observed

Sl. No.	Criteria	1	2	3	4	5	6
1.	General Workplace Performance:				4		
1.1	Attendance				4		
1.2	Attitude				4		
1.3	Asks appropriate Questions				4		
1.4	Meets deadlines					5	

Sincerely,

Chetna Jilak
For JOB CONSULTS INC

Sign and Seal: Authorised Signatory

Name:

Designation