



S B Electrotech Services Pvt. Ltd.

Govt. Licensed Class I Electrical Contractors

#12, 12th 'B' Cross, Pai Layout
Bangalore - 560 016, INDIA

T : +91 80 41227003

+91 80 41440344

E : info@sbelectrotech.in

Jan 02, 2020

To
Hema Roshni
Bangalore

Dear Hema Roshni,

S.B.Electrotech Services Pvt. Ltd. is pleased to offer you an internship opportunity with effect from 02 Jan 2020 to 31st Jan 2020.

As such, your internship will include training/ orientation and focus primarily on learning and developing new skills and gaining a deeper understanding of concepts through hands-on experience. The project details will be shared with you on or before the commencement of the training. Responsibilities entail gaining exposure to fundamental marketing skills under the guidance of the marketing team. The candidate is expected to be diligent and punctual during the internship.

We are pleased to have you join us as a member of our staff and are looking forward to a challenging and rewarding association.

For,
S.B.Electrotech Services Pvt. Ltd.



Sign and Seal

Name: SUNIL S
Designation: Admin



Certificate of Internship

This is to certify that Hema Roshni (Roll No: 1716C26005), a BBA 2017-20 Batch student of International School of Management Excellence, Bengaluru has successfully completed Summer Internship Program in our company, during the period from 2nd Jan 2020 to 31st Jan 2020.

Internship Evaluation Form

1	2	3	4	5	6
Needs more training or education	Performing below expectations	Acceptable performance	Above average performance	Superior performance	Not observed

Sl. No.	Criteria	1	2	3	4	5	6
1.	General Workplace Performance:				4		
1.1	Attendance				4		
1.2	Attitude			3			
1.3	Asks appropriate Questions				4		
1.4	Meets deadlines					5	

Sincerely,

Sign and Seal:

Name: *SUNIL S*

Designation *Admin*

