



2.5 Evaluation Process and Reforms - Comprehensive External Examination (CEE)

BU semester end Examination Time Table

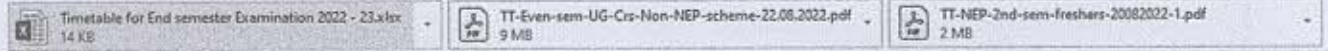
Reply Reply All Forward



Shashikala-ISME <ugexams@ismе.in> 'UG -Academic'; 'bbaadmin@ismе.in'

FW: End Semester Timetable from BU for September - October 2022

Follow up. Start by 10 June 2024. Due by 10 June 2024.



From: Ratchana-ISME [mailto:ratchana@ismе.in]

Sent: 12 September 2022 10:34

To: hodug@ismе.in; ugexams@ismе.in

Cc: 'Shruthi-ISME' <shruthi@ismе.in>

Subject: End Semester Timetable from BU for September - October 2022

Dear Ma'am,

Please find attached the time table retrieved from the Bangalore University portal <https://eng.bangaloreuniversity.ac.in/time-table/>

Also, find attached the time table in the excel sheet for B.Com and BBA for the 2nd, 4th and 6th semester as created from the time table retrieved.

Warm Regards,

Dr. R. Ratchana

Assistant Professor (Faculty – Finance),

Coordinator – B.Com (ACCA)

Contact no.: 9611033557



INTERNATIONAL SCHOOL
OF MANAGEMENT EXCELLENCE

Details of Students for BU semester end Examination

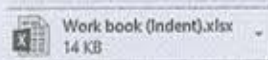
Reply Reply All Forward



Indresha-ISME <bbaadmin@ismе.in> ugexams@ismе.in; 'ISME-Annapurna'

Details of students for Examination

Follow up. Start by 16 September 2022. Due by 16 September 2022.



Madam,

PFA

Best Regards,

Indresha G.

Admin UG Programs

Meeting regarding the upcoming BU semester end Exams

Reply Reply All Forward



Shashikala-ISME <ugexams@ismе.in> 'Ratchana-ISME'; 'Shruthi-ISME'; 'ameshrcp@ismе.in'; 'savitha@ismе.in'; 'gopi@ismе.in'; 'ISME-Annapurna'; 'Suseeth P&ai - ISME'; 'bbaadmin@ismе.in'

Meeting regarding the upcoming BU examinations

Follow up. Start by 10 June 2024. Due by 10 June 2024.

Dear All,

You are requested to attend the meeting at 11.15 am regarding the upcoming BU examinations, which will be addressed by HOD Madam at exam room.

Thanks and Regards,

Dr Shashikala Patil



Meeting Minutes

Meeting Minutes

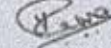

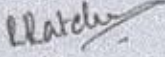
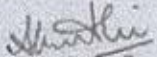
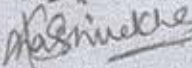


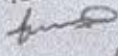

Conduct of BU Examination (Odd Semester) 2023

Meeting Date: 28/02/2023

Meeting Time: 2.00 PM

Meeting Location: Meeting Room (3rd floor)

Members Present:

- Prof Rema Viswanatan – Principal, UG 
- Dr Shashikala Patil – Associate Professor 
- Dr Ratchana – Assistant Professor 
- Ms Shruthi - Assistant Professor 
- Ms Shashirekha - Assistant Professor 
- Ms Savitha – Assistant Professor 
- Ms Livea - Senior English Lecturer 
- Mr Ramesh – Assistant Professor 
- Mr Susanth – Senior academic administrator 

Agenda: BU Examination Process – Roles and Responsibilities for all UG faculty and Staff

Discussed Points:

1. All have been instructed to be present from 8.45 am to 5.45. pm every day during the exams
2. Everyday evening list of invigilators for the next day should be posted on the ISME academics group and exam group
3. In case of any emergency, mutual exchange of invigilation duty may be done by the faculty among themselves
4. Leaves to be availed only on emergencies



Meeting Minutes
5. Roles and responsibilities assigned for all faculty and Staff as follows


Sl No	Roles and Responsibility	In charge	Monitored by
1	Question paper collection from BU every day	Ramesh/Bala/ Lance	Shashikala Patil
2	Question paper indent preparation every day	Savitha	Shruthi/Rema
3	Question paper distribution to the exam rooms	Susanth	Shashikala Patil
4	A Form collection and updating in UUCMS/CBCS	Indresha & Susanth	Ratchana
5	Attendance updating in UUCMS/CBCS and downloading bundling form	Indresha & Susanth	Shashikala Patil
6	Receiving all the answer sheets, verification of the correct bubbling and bundling	Livea/Shashirekha/ Indresha	Shashikala Patil
7	Dispatching the bundles to the post office	Ramesh/Pramod	Indresha
8	Answer booklets to be kept ready previous day for next day's exams	Pramod	Indresha & Susanth
9	Filing of all the receipts and forms in the respective files	Pramod	Indresha & Susanth
10	Preparing seating plan and pasting the seating plan on the desks and standee everyday	Pramod	Susanth
11	Discipline maintenance in the corridor before and during the exams	Shruthi & Ratchana	Rema
12	Frisking of students to be monitored	Reception	Shruthi
13	Preparation of Invigilators and relievers list every day	Shashikala Patil	Rema
14	Preparation of room allotment covers	Savitha and Livea	Rema
15	Assisting in question paper opening	Rema, Sitting Squad & Susanth	



BU semester end Exam work in detail

[← Back to message](#)

Author: ISME

 Exam work.docx
15 KBDEPARTMENT OF MANAGEMENT AND COMMERCE
BU EXAMINATION DUTIES AND RESPONSIBILITIES

Pre Exam work:

1. Exam Indent to be prepared
2. Get the numbers by calling all the colleges
3. Procurement of exam material from the BU
4. Room allocation and room management
5. Principal meeting
6. Date-wise invigilator duty allocation.
7. Procurement of the timetable and providing feedback to BU
8. Course-wise mapping of the dates and time

Exam work (Every Day)

1. Seating plan arrangement
2. Preparation of Indent
3. Printout of Attendance forms room wise
4. Allocation of answer booklets room wise
5. Preparation of Invigilators list
6. Preparation of room packets
7. Procuring question papers every day from BU
8. Opening of the question paper and segregation of the question papers based on the courses and rooms and then distributing it to rooms
9. Ensuring that all the rooms have got the question papers correctly and the assigned booklets are correct.
10. Allocation of relieving duty and sending relievers on time.
11. Entering the attendance sheet and uploading the scanned copy and taking print out course wise and pack-wise reports to put in the answer bags
12. Receiving the answer booklets, arranging them course wise
13. Packing them and ensuring that it is dispatched on time.
14. Entering absentees list on the BU website
15. Instructing all the invigilators about the duty and the etiquette of the exam room
16. Going for rounds at least twice to check all the rooms during the exam
17. Any malpractice to be noted and book the case

Activate Windows
Go to Settings to activate Windows.

Instructions to students

[Reply](#) [Reply All](#) [Forward](#)Shashikala-ISME <ugexams@isme.in>

'bbaadmin@isme.in'; 'Susanth Pillai- ISME'; 'hodug@isme.in' ▾

FW: Instructions to Students - BU Exams

BU Exams - Students' Instructions.docx
13 KB

Dear All,

Kindly look into the instructions for the students. You need to take a print and stick on the notice board at the front gate standee.

From: Gopi-ISME [<mailto:gopi@isme.in>]

Sent: 20 September 2022 08:51

To: ugexams@isme.in

Subject: Instructions to Students - BU Exams

Instructions to Students



← Back to message

Author: ISME

BU Exams - Students' Instructions.docx
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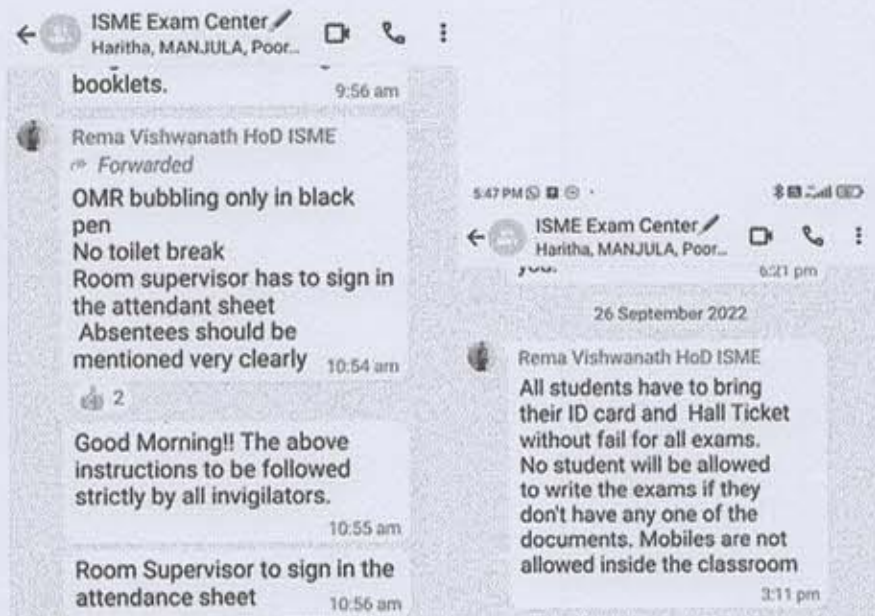
Bangalore University Exams – Sep/Oct 2022

Exam Centre: International School of Management Excellence

Instructions to Students

- Report to the Examination Centre well in advance
- Must carry Hall Tickets with Photo duly signed by the authorities, Student ID card issued by the College
- Don't carry any electronic gadgets with you to the Examination Centre
- Maintain discipline & decorum in the Examination Hall
- Must strictly adhere to the Bangalore University Code of Conduct for students during Examination

Instructions to students



The screenshot shows a WhatsApp chat from 'ISME Exam Center'. The chat history includes:

- A message at 9:56 am with the text 'booklets.'
- A forwarded message from Rema Vishwanath HoD ISME at 10:54 am containing the following instructions:
 - OMR bubbling only in black pen
 - No toilet break
 - Room supervisor has to sign in the attendant sheet
 - Absentees should be mentioned very clearly
- A reply at 10:55 am: 'Good Morning!! The above instructions to be followed strictly by all invigilators.'
- A message at 10:56 am: 'Room Supervisor to sign in the attendant sheet'
- A date separator for '26 September 2022'.
- A message from Rema Vishwanath HoD ISME at 3:11 pm: 'All students have to bring their ID card and Hall Ticket without fail for all exams. No student will be allowed to write the exams if they don't have any one of the documents. Mobiles are not allowed inside the classroom'



BU Exam Time Table

BANGALORE UNIVERSITY

RE-REVISED Final TIME TABLE FOR THIRD SEMESTER (FRESHERS) NEP SCHEME DEGREE EXAMINATION March/April 2023

Commencement of Examination : 10.01.2023

Closing date of Examination : 28.04.2023

Timings: 9.30 A.M to 12.00 P.M

Date	III Semester BA/B.Sc	III Semester B.Sc FAD/ID&D/ CND/BCA/ Forensic Science BVA/DDM	III Semester B.Com/Logistic/ Insurance /T & TM	III Semester BBA/Aviation/ BHM
10.01.2023	Generic English	Generic English	Generic English	Generic English
13.01.2023	Languages: Kannada Functional Kannada, Sanskrit, Hindi, Telugu, Tamil, Malayalam, Urdu, Arabic, Persian, Tibetan, French, German	Languages: Kannada Functional Kannada, Sanskrit, Hindi, Telugu, Tamil, Malayalam, Urdu, Arabic, Persian, Tibetan, French, German	Languages: Kannada Functional Kannada, Sanskrit, Hindi, Telugu, Tamil, Malayalam, Urdu, Arabic, Persian, Tibetan, French, German	Languages: Kannada Functional Kannada, Sanskrit, Hindi, Telugu, Tamil, Malayalam, Urdu, Arabic, Persian, Tibetan, French, German
15.01.2023	ALL OPEN ELECTIVES (List of open electives enclosed in Annexure B)	ALL OPEN ELECTIVES (List of open electives enclosed in Annexure B)	ALL OPEN ELECTIVES (List of open electives enclosed in Annexure B)	ALL OPEN ELECTIVES (List of open electives enclosed in Annexure B)
17.01.2023 SEC/AECC Timings (9.30 A.M to 11.00 A.M)	SEC: Artificial Intelligence / AECC: Constitution of India	SEC: Artificial Intelligence / AECC: Constitution of India	SEC: Artificial Intelligence / AECC: Constitution of India	SEC: Artificial Intelligence / AECC: Constitution of India
20.01.2023	History: Political History of India (From Indus Script Upto 1206) Statistics: Calculus and Probability distribution Bio-Chemistry: Bio-organic Chemistry Botany: Plant anatomy and development biology Physics: Wave motion and optics	FAD: Fashion Art and Design Theory ID&D: Space planning in interior BCA: Operating System Forensic Science: Forensic Dermatoglyphic BVA(TS/TA): Prasada Lakshmi-1	B.Com: Corporate Accounting Logistics: Corporate accounting Insurance: Corporate Accounting T & TM: Corporate Accounting	BBA: Elements of Cost Accounting Aviation: Airline Accounting BHM: Food and Beverage Production-III



-2-

08.04.2023	BA Economics – Micro Economics B.Sc. Economics : Factor Pricing and Welfare Economics	FAD: Garment Detailing-II ID&D: Building service I – lighting BCA: Computer Networks Forensic Science: Advance Forensic Chemistry	B.Com: Business Mathematics and Statistics/ Indian Financial Services Logistics: Warehouse and inventory Management Insurance: Statistics and Models T & TM: Hospitality Management	BBA: Organizational Behaviour Aviation: Air traffic Control BHM: Food and Beverage Service-III
10.04.2023	History-II: Bangalore in Time and Space Mathematics: Ordinary Differential equations and Real Analysis (Major) Environmental Science: Natural Resource management Biotechnology: Biomolecules	BCA: Python Programming Forensic Science: Technological Methods in Forensic Science	B.Com: Company Law and Administration Logistics: Introduction to custom and EXIM Policies Insurance: Ethical aspects of Insurance Basics T & TM: Fundamentals of Airlines Industry	BBA: Business Statistics Aviation: Ground Handling Operations BHM: Accommodation Operation-III
11.04.2023	Tourism – Tourism Marketing	Biological Science (5 year Integrated Course): Plant Anatomy and Physiology Dance: Nrithya Praveshika Shastra CND: life span nutrition		
12.04.2023	Sociology: Sociology of Urban life in India	--	--	--
13.04.2023	Tourism-II: Entrepreneurial skills for tourism B.Sc. Chemistry: Analytical Organic Chemistry-II Electronics: Programming in C and Digital Design Using Verilog	Music: Karnataka Classical Musicology phase-III Biological Science (5 year Integ Course): Biological Chemistry, CND: Dietetics-I		
15.04.2023	Journalism: News reporting and analysis Genetics: Biomolecules and Molecular Genetics	--	--	--




BU Exam Time Table

-3-

17.04.2023	Sociology : Social stratification and Mobility			
19.04.2023	Political Science : Parliamentary Procedure in India Computer Science : Object Oriented Programming Using Java			
21.04.2023	Optional Kannada-I Optional English -I Zoology : Molecular biology Bionstrumentation and Techniques in Biology			
22.04.2023	Economics-II: Mathematics for Economics Microbiology : Microbial Diversity	BDM : Fundamentals of Yogic Sciences CND : Nutritional Biochemistry		
24.04.2023	Geography : Fundamentals of Human Geography Psychology- Child development			
26.04.2023	Political Science: Indian Government and Politics B.Sc :Economics: Basic Econometrics			
28.04.2023	Optional Kannada-II Optional English -II			



REGISTRAR (EVALUATION)

Annexure B

List of open elective Third semester NEP scheme March/April 2023

Sl.No	Subject	III Semester
1	Kannada	1 ಕನ್ನಡ ಭಾಷಾಂಶದ ಕೌಶಲ
2	English	1 Translation theory and Practise 2 Spoken English for Global Communication 3 Spoken English for Corporate jobs 4 Functional English grammer and study skills.
3	Sanskrit	1 Kshemakutuhalam
4	Hindi	1 Sahityetar Vidvan ki Jeevani-Chua Aasmaan
5	History	1 Introduction to Epigraphy 2 Freedom Movement in Karnataka (1800-1947)
6	Geography	1 Geography of India 2 Geography of Tourism
7	Economics	1 Rural Economics 2 Economics of Human Development 3 Economics of Insurance
8	Political Science	1 Gender and Politics 2 Understanding Gandhi 3 Citizen, Citizenship and the Indian Constitution
9	Sociology	1 Sociology of Tourism and Management 2 Sociology of Youth
10	Psychology	1 Psychology and Mental Health
11	Journalism & Mass Communication	1 Feature Writing and Freelancing
12	Physics	1 Optical Instruments 2 Elements of Astronomy and Astrophysics
12	Chemistry	1 Atomic Structure bonding and concepts in Organic Chemistry
13	Bio Chemistry	1 Biochemical Techniques 2 Hormones Biochemistry and functions
14	Mathematics	1 Quantitative Mathematics 2 Ordinary Differential Equations



24/4/23



BU Exam Time Table

(5)

-2-

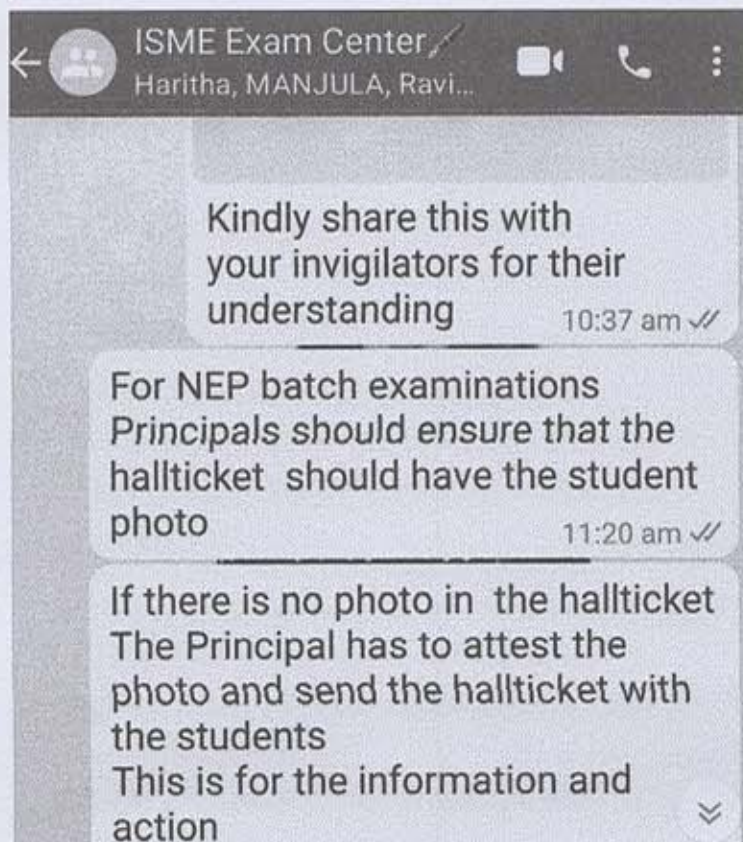
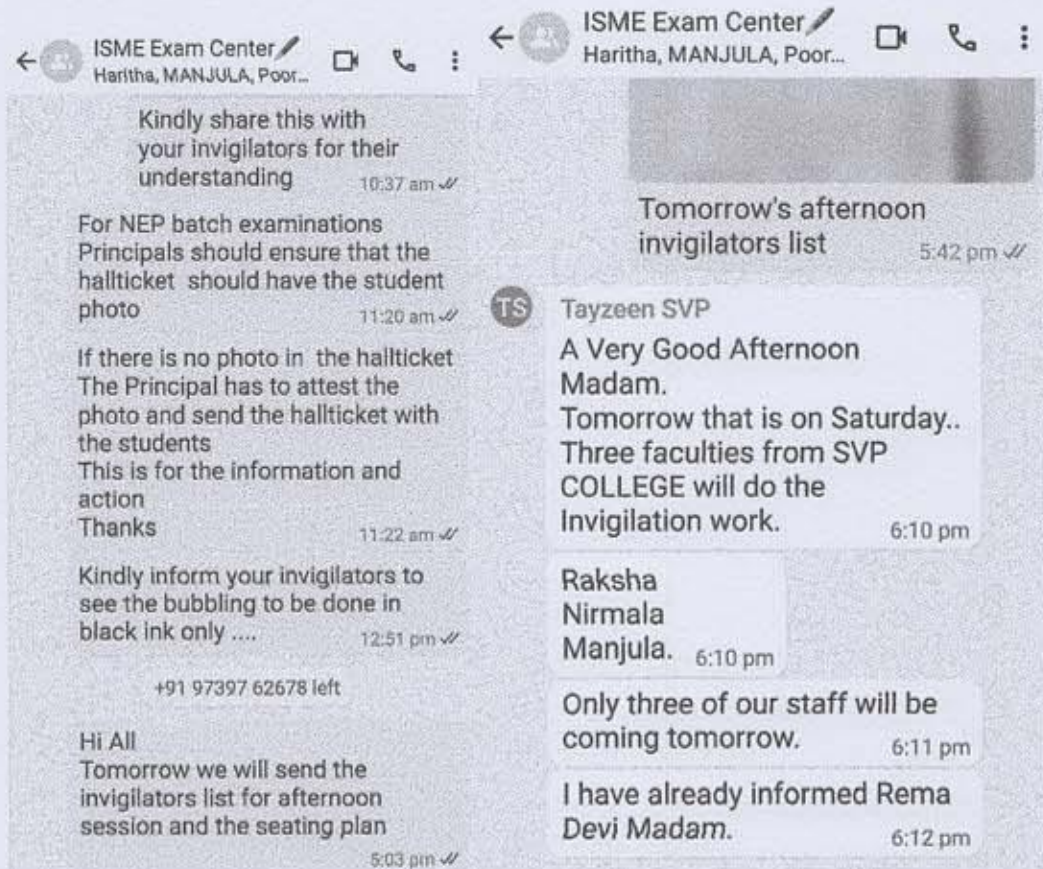
15	Statistics	1	Population Studies
		2	Survival Models
16	Botany	1	Landscaping and gardening
17	Zoology	1	Endocrinology
18	Microbiology	1	Microbial Entrepreneurship
19	Bio-technology	1	Nutrition and Health
20	Genetics	1	Eugenics, Euphenics and Society
21	Environmental Science	1	Women and Environment
		2	Environmental Disaster and Management
22	Electronic Science	1	E-Business
23	B.Sc FAD	1	Fashion Make over
24	B.Sc IDD	1	Arts and crafts for Interiors
25	B.Com	1	Entrepreneurship skills
		2	Investment in stock market
26	B.Com Logistic and supply Chain Management	1	Digital Logistics
27	B.Com Insurance & Actuarial	1	Medical Insurance
28	B.Com Tourism and Travel Management	1	Travel Media and Journalism
29	BBA	1	Rural Marketing.
		2	Social Media Marketing.
30	BBA Aviation	1	Airport Custom Process.
31	BHM	1	Sustainable Travel and Hospitality
32	CND	1	Traditional of food and health
33	BA Tourism	1	Eco Tourism
34	Performing Arts Dance / Drama / Music	1	Mrudangam Theory
		2	Folklore & Performance Studies
35	5 years integrated Biological Sciences	1	Vermiculture
36	Physical Education	1	Health and Safety Education
		2	Adventure sports



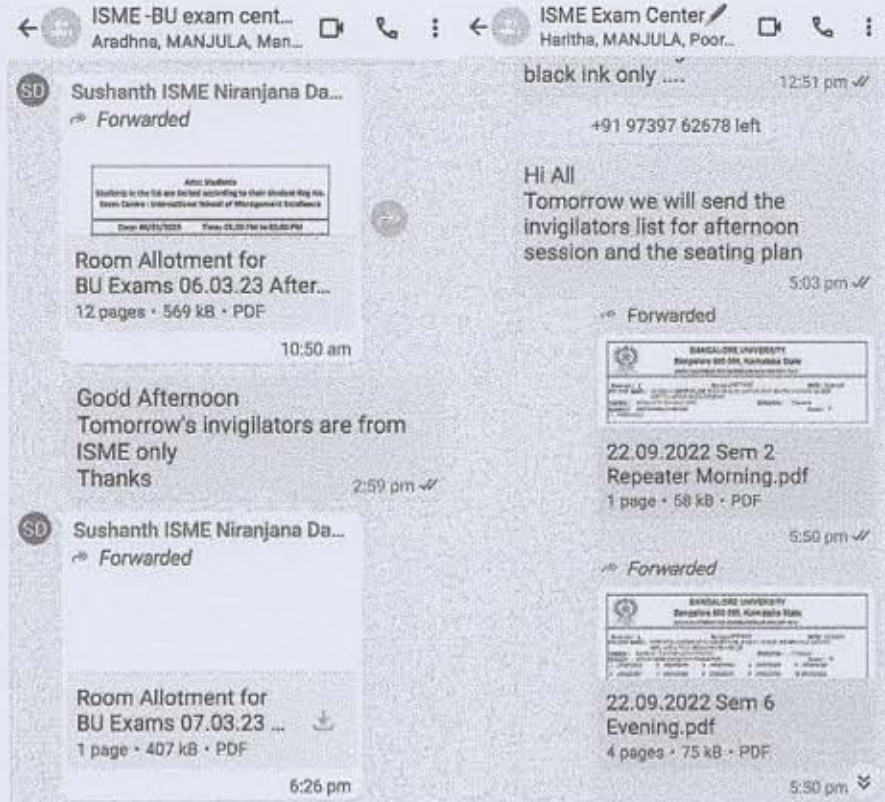
 REGISTRAR EVALUATION
 24/4/23



Support from Tagged colleges for the conduct of Bangalore University Examinations



Sharing the seating plan with other college Principals



BU Invigilation diary

S.No	Date	Name	Mobile No.	Reporting Time	College	Signature
1	22/9/2022	Gopi L.		9.15	ISME	[Signature]
2	22/9/22	Livca			ISME	[Signature]
2	22/9/22	Savitha		Afternoon	ISME	[Signature]
3	22/9/2022	Ramesh		Afternoon	ISME	[Signature]
4	22/9/2022	Mary 9481400379		Afternoon	Anuradaya	[Signature]
5	22/9/2022	Jeebhavi 6366102737		1.30 Pm	Tafasya	[Signature]



BU Invigilation diary

22/9/2022

	Date	Names	Mobile NO	Reporting time	College	Signature
1	22/9/2022	Poojamma	9986384969	1:15 pm	St. Philomena's First Grade College	<i>[Signature]</i>
2	22/9/2022	Veena	6361603584	1:20 pm	St. Philomena's First Grade College	<i>[Signature]</i>

CHIEF SUPERVISOR
NAME: [Blank] ADDRESS: [Blank] MOBILE: [Blank]

Instructions for Students for the semester end BU examination

Dear Students find below the instructions up coming semester end Bangalore University examination

1. You are all instructed to be at the examination centre at least 20 min before the commencement of the exam.
2. You must carry College ID card and Hall Ticket compulsorily. If failed to bring, you will not be allowed to write the exam
3. Prior to entering the exam hall, all must ensure that you are not carrying electronic gadgets, watches, pouches, eatables etc into the examination hall.
4. You are instructed to strictly use Black Ball Point Pen only.
5. Mobile phones are strictly prohibited.
6. Students are strictly instructed to listen carefully to the instructions given by the Room Invigilators and fill the necessary details in the answer scripts correctly. Darken the bubbles completely. Half-filled or over-filled bubbles will not be read by the software. Multiple markings are invalid.
7. Blazers, pullovers, hoodies, shoes, Crocs and socks must be removed before entering the examination hall.
8. The Examination Centre is not responsible for any loss of your belongings.
9. You are instructed to look into the Examination seat matrix before entering the rooms. The seat matrix will be displayed on the outside board on the respective dates of examination.
10. You will not be allowed to enter the room after 15 from the commencement of the exam
11. Do not write anything on the QP other than your registration number
12. Do not share anything with others
13. Do not write anything on the hands and not to bring any chits.
14. Do not leave examination hall till 45 min from the commencement of the exam.
15. Be responsible and write legibly



[Signature]

PRINCIPAL
INTERNATIONAL SCHOOL OF MANAGEMENT EXCELLENCE
 Sy. No.89, Chembanahalli, Near Dommasandra Circle,
 Sarjapur Road, Bangalore 562 125 INDIA